

Astoria Sunday Market

May 11 – Oct. 5, 2008

(22 Sundays in historic downtown Astoria, OR, on 12th Street)

Application Fee: \$35.00 (Non-refundable unless space unavailable -- includes both ASM and NOS markets)

ASM Market Fees: 10% of gross sales, paid at end of each Market day
(\$25.00 minimum per space)

Never on Sunday (NOS) Markets on Pier 1 (Portway St.)

(17 Cruise Ship Markets on Pier One -- Setup by 8:30 AM)

Mar. 31, 2008 -- Monday	CCL – Mercury	7 AM – 4PM
April 07, 2008 – Monday	CCL – Mercury	7 AM – 4PM
April 14, 2008 – Monday	CCL – Mercury	7 AM – 4PM
April 22, 2008 -- Tuesday	CCL – Mercury	7 AM – 4PM
April 30, 2008 -- Wednesday	CCL – Mercury	7 AM – 4PM
May 1, 2008 -- Thursday	NCL – Pearl	8 AM – 4 PM
May 2, 2008 – Friday	HAL – Oosterdam	7 AM – 2 PM
May 5, 2008 – Monday	RCI – Serenade of Seas	7 AM – 5 PM
May 7, 2008 -- Wednesday	CCL – Millennium	7 AM – 3 PM
May 9, 2008 – Friday	HAL – Zaandam	8 AM – 5 PM
May 16, 2008 -- Friday	HAL – Volendam	10 AM – 5 PM
May 21, 2008 – Wednesday	CCL – Millennium	7 AM – 3 PM
Sept. 22, 2008 – Monday	RCL – Radiance of Sea	9 AM – 5 PM
Sept. 23, 2008 – Tuesday	NCL – Star	8 AM – 4 PM
Sept. 29, 2008 – Monday	HAL – Oosterdam	8 AM – 2 PM
Oct. 1, 2008 -- Wednesday	CCL – Infinity	9 AM – 6 PM
Oct. 16, 2008 -- Thursday	CCL – Mercury	10:30 AM – 6 PM

(Cruise ships on Sundays May 18 & Sept. 21 are bused to ASM downtown)

NOS Market fees: \$35.00 each space

Astoria Sunday Market
P.O. Box 973
Astoria, OR 97103
503-325-1010
astoriasundaymarket@charter.net

(Please retain this page for your reference.)

ASTORIA SUNDAY MARKET REGULATIONS

Dates: Sundays, May 11 thru Oct. 5, 2008

Sunday Hours: 10:00 AM - 3:00 PM

Returning Vendors: To reserve last year's space, return application by **March 1**.

Market Fees: \$35 annual application fee; 10% of gross sales each Market Sunday with \$25 minimum per each 10' X 10' space, \$35 per space flat fee for NOS

Applications: to be assigned a space, all new and **returning vendors** must complete and return an application, with a \$35 non-refundable fee. This application and fee is good for both the Astoria Sunday Market and the Never-On-Sunday Market.

Space Assignments: The vendor map is posted by 7:00 AM each Market Sunday on the mobile office parked at the corner of 12th and Duane. You may miss any Sunday with 48-hr. advance notice without paying the \$25 penalty. If you miss a Sunday and wish to keep your assigned space when you return, you may pay the minimum \$25 fee to hold it.

Cancellations: All cancellations require a 48-hour notice to avoid \$25 penalty.

Canopy Weights: Weights are required on all canopies. (See attached plans.)

Market Setup/Takedown: Set-up may begin by 7 AM and must be finished by 9:30 AM. Your space will be held until 9:00 AM. You may park in front of your space to load and unload only. Please move your vehicle before beginning setup. Take-down begins at 3:00 PM. **No vendor vehicles are allowed on the Market street until 3:20 PM.**

Vendor Parking: These lots are the **only** parking available for vendor use:

1. The City lot between 9th and 10th on Exchange
2. Library lot – 10th and Exchange
3. US Bank lot – 9th and Duane
4. Health Department – 800 Exchange
5. Bank of Astoria lot – 11th and Exchange
6. Sterling Savings lot – 11th and Commercial
7. Bus Station lot – 9th and Marine
8. Exchange and 13th (down ramp to lower level)
9. County lot – 8th and Duane
10. Duane and 10th (down ramp to lower level)

NO ON-STREET VENDOR PARKING ALLOWED -- \$50 FINE

Cleanup: You are responsible for keeping your space clean & the removal of all trash at the end of the day.

Products to be sold: You must grow, gather or create finished products.

No Smoking! at Astoria Sunday Market

Food Vendors:

- You are responsible for meeting health department codes.
- You must take all of your trash with you at the end of the day.

Growers:

- You are responsible for meeting all regulations in the State of Oregon that pertain to your business

(Please retain this page for your reference.)

Vendor Application, 2008

Astoria Sunday Market (ASM) and Never on Sunday Market (NOS)

First vending date for ASM: _____ (Be sure to fill in date!)

First vending date for NOS: (circle one or more) Mar. 31, Apr. 7, Apr. 14, Apr. 22, Apr. 30, May 1, May 2, May 5, May 7, May 9, , May 16, May 21, Sept. 22, Sept. 23, Sept. 29, Oct. 1, Oct. 16 (To guarantee space email ASM one week before date to confirm.)

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Cell phone _____

Email _____

Vehicle plate # _____

Type of product sold _____

Number of vending spaces you need: _____

IMPORTANT NOTE: You must return this completed application and \$35 fee with signed Vendor Contract before a space will be assigned.

____ **\$35** ASM Application fee enclosed

____ **\$35** first NOS fee enclosed (if you circled dates to be an NOS vendor)

____ **Total amount enclosed**

(Please read and sign vendor contract on back.)

Vendor Contract

By signing below, I certify that I have read, understand and agree to abide by the regulations of Astoria Sunday Market (ASM) as well as all laws, codes, and regulations that apply to doing business at ASM. I agree to hold harmless ASM, the City of Astoria, the Port of Astoria, and all of their officers, employees, representatives, directors or agents from and against all liability claims, suits, damages, levies, cost, losses and fees including attorney fees arising out of or related to my activities with ASM.

Signature_____

Date_____, 2008

Mail completed Application and \$35 application fee to:

Astoria Sunday Market

P.O. Box 973

Astoria, OR 97103

Phone: (503)325-1010

E-Mail: astoriasundaymarket@charter.net

(Please return this page.)

DO-IT-YOURSELF CANOPY WEIGHTS

ASM rules specify that all canopies must be weighted down for safety.

Standard weather conditions: Plan to hang a weight of at least 35 pounds from each corner. Here is one inexpensive way to make your own weights:

Materials:

- Four sturdy 4-in. PVC tubes, about 30 inches long
- Eight PVC end-caps
- Four 4-in. eye bolts, with a nut turned onto the end.
- Drill and bit for making hole in 4 of the end caps
- Plastic pipe glue
- 2 bags of concrete mix
- Wheelbarrow, shovel, water and a place to work.

Construction:

1. Cut four lengths of 30-in. tube and glue one end cap on each tube.
2. Drill a hole in the center of each of the remaining 4 end caps, insert an eyebolt through each, and turn a nut slightly onto each. This nut will help anchor the bolt in the wet concrete as you cap the tubes.
3. Mix concrete as necessary and fill the first tube.
4. Place one of the remaining end caps over the end, firmly pushing the eyebolt into the wet concrete. You won't need glue on this end. Set aside.
5. Repeat step 4 for the remaining 3 tube/weight assemblies. Your weights will be usable in 24 hours. As an alternative, sand may be used, but is much lighter, so you will need to use longer or larger tubes.

Extremely high wind conditions: If you need more weight, use a five-gallon bucket filled with concrete. Stick a u-bolt into the wet concrete for tiedown. The Port provides huge concrete blocks for the back of your canopy for the NOS market days.

Hanging methods: Hang weights from the top corners of the canopy with the weight close to, but not sitting on, the ground. Snug the weights to the legs of the canopy to keep them from swinging or being bumped.

Canopy walls: Wind conditions may change quite suddenly during the day, and canopy walls may increase the likelihood of the apparatus sailing! Please be aware of the risks and set up according to your location and prevailing wind conditions.

(Thanks to vendor Hank Sowerwine for these suggestions.)